

# **AGENDA** of the 3 day Toyota Kata introductory course

## **First day**

*8:30 – aprox. 18:00*

### **Theoretical introduction to the Improvement and Coaching Kata**

- How can organizations be more innovative and outperform their competitors?
- The scientific routines of the Improvement and Coaching Kata
- The role of the Coach in a modern leadership and management system
- Practical improvement and coaching exercise in the training room: “Folding paper airplanes”
- Problem and root cause-oriented coaching for effective improvement and faster innovation

## **Second day**

*8:30 – aprox. 18:00*

### **Process analysis of real processes, defining Current and Target Conditions**

- Deepening our understanding and skills of the Kata Coaching routines in the training room
- How do Targets differ from Target Conditions? How do I define Target Conditions correctly?
- The 4 roles in an improvement organization from the “Hancho” to the 1st and 2nd coaches
- Teamwork: process analysis for deep, data-based understanding of Current and Target Condition
- Build the coaching boards with Current and Target Conditions for four real processes

## **Third day**

*8:30 – aprox. 17:00*

### **Coaching and experimenting on real processes, starting your practice groups**

- Full-day coaching and experimenting on real processes on the shopfloor with your team
- Practice your scientific thinking by formulating hypotheses and testing them experimentally
- Deepening your open solution, non-suggestive, root cause-oriented coaching technique
- Reflection of your learnings and preparation of the daily coaching exercises after this course
- Definition of practice groups of 4 including focus topic, target conditions and daily appointments